



ADMISSION PROCEDURE (School Year 2024-2025)

Senior High School

<G9-G12>

Eligibility	<ul style="list-style-type: none"> • Applicants must be physically healthy and academically prepared.
	<ul style="list-style-type: none"> • Parents must understand and agree with CIS educational policy.
	<ul style="list-style-type: none"> • Applicants of any nationality or religion will be considered for acceptance.

Remark	<ul style="list-style-type: none"> • Students planning to enter grade 10 mid-year should have an appropriate report card from grade 9 and a transcript of any credit courses completed in grade 10.
	<ul style="list-style-type: none"> • Students wishing to enter grade 11 are required to have a verifiable grade 10 transcript for assessing transfer credits.
	<ul style="list-style-type: none"> • CIS cannot typically accept students entering the school in grade 12. Parents need to contact the school in advance before making an application.

Documents need to be submitted for assessment *Included in the application package.	CIS Forms	<ul style="list-style-type: none"> • Application for Admissions*
		<ul style="list-style-type: none"> • Confidential Teacher Recommendation* (send directly to CIS by post or digitally)
		<ul style="list-style-type: none"> • Student Health Record Form*
	Others	<ul style="list-style-type: none"> • Proof of birth (copy of passport or birth certificate)
		<ul style="list-style-type: none"> • 1 Photo (3cm×4cm, Blank Background, paste on the Application for Admissions)
		<ul style="list-style-type: none"> • 2 years of school transcript or reports, if available (if they are not in English, original as well as English translations must be submitted)
		<ul style="list-style-type: none"> • Proof of Payment of the 35,000 yen Application Fee (non-refundable)

Assessment	Part I: The MAP Test (Mathematics and English) and essay writing
	Part II: Family interview, the applicant and at least one English-speaking parent/guardian

Fees (2024-2025)	One-Time Enrollment Fees	Registration Fee	¥300,000
		Building Development Fee	¥600,000
	Annual	Tuition	¥2,700,000
		Building Maintenance Fee	¥250,000